NEW JERSEY CANNABIS REGULATORY COMMISSION



Patient Registration User Guide for

Medicinal Cannabis Registry

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Creating a user account for a patient/caregiver

The patient and caregiver (if applicable) must create a user account with the information provided on the patient's authorization statement given to them by their medical cannabis health care practitioner. Once the statement is received, the patient will proceed to **NJMCP.NJ.GOV** If the patient plans to register a caregiver, the patient must initiate their registration and enter the caregiver's information on their application which will allow the caregiver to create their user account

1. Select 'Patients/Caregivers' > select 'Adult Patient Registration'



- 2. Select the option for 'Patient Registration'
 - a. Provide information exactly as it appears on your healthcare practitioner authorization statement.
- 3. Create your username
 - a. If a username is already in use, a message will appear stating 'username is not available'
- 4. Enter your email address > select the button 'Verify Email Address' > enter the code you have received
- 5. Enter your password of choice > select the security question of choice in the event you need to reset your password
- 6. Create your password
- 7. Create your security question and answer > Select the button 'Save'.
- 8. Once you have created your user account, you can proceed to login into your account and begin the registration process.



How to Register Successfully

A patient must create their user account before initiating the registration. Once the patient's user account has been created, they will enter their username and password on the home page to access their registration.

- 1. Verify the accuracy of your physical address entered by your health care practitioner
 - a. You may edit the address; you will need proof of residency to support this address as your NJ MCP identification card is mailed to this address
- 2. Select the ATC (dispensary) of choice
 - a. You may switch dispensaries at any time once you receive your NJ MCP identification card
- 3. Read the patient certification and check the box that the information provided on your registration is true and accurate > Select the 'Save' button
- 4. A confirmation page will appear with information to complete the registration > select 'continue registration' button after reviewing the information
- 5. Proceed to the portion of the page to attach the required documents

| Documents | | | | | |
|---|--|------------------------------|--------------------|--|--|
| Attach Documents | | | | | |
| Note: • The size of a document can not exceed 5 MB. • Permissible document types are as listed: JPE, JPEG, JPG, PDF and PNG. The MCP offers a reduced registration fee to senior citizens. military veterans. or individuals receiving certain forms of government assistance. If the patient and/or caregiver meets any of those criteria, they are eligible for a reduced registration fee of \$20. | | | | | |
| No. | | Required Documents | Uploaded Documents | | |
| 1 | Patient Photo: * | • sebastian.PNG - 0.174 MB 🕕 | | | |
| 2 | Proof of ID, (if your ID is not current please select the dial button that says "I don't have a current ID") | | | | |

- 6. A recent photo, proof of NJ residency, and proof of government assistance are required.
 - a. If you do not qualify for government assistance, then select 'Not Applicable' in the drop down.
 - b. If you are a senior (age 65 and up) you will automatically qualify for the discounted registration fee; you will not have to supply additional information
- 7. Once you have attached your required documents, select the button 'Upload documents'
 - a. Review the documents attached to ensure they are acceptable for the CRC to review. Once you have reviewed the documents attached, you may either add a caregiver if you choose to or submit your application to the program
- 8. Select 'Click here to finish application' when you want to submit your application to the program



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